

**MINUTES OF THE MARGARETTA BOARD OF EDUCATION (BOE) REGULAR MEETING OF SEPTEMBER 16, 2024.**

Margaretta Board of Education met in regular session at 6:30 p.m. on Monday, September 16, 2024 at the Margaretta Board of Education, 305 S. Washington Street, Castalia, Ohio.

**Regular Board Meeting**

Mrs. Tucker, Board President, then called the regular meeting to order at 6:30 p.m. requesting roll call by Mrs. Keegan:

Mr. Hula:	Present
Mr. Lippert	Present
Mr. Schoenegge:	Present
Mr. Sutorius:	Present
Mrs. Tucker:	Present

The Pledge of Allegiance was then recited after roll call.

**Approval of the Minutes**

Motion by Mr. Sutorius, and seconded by Mr. Hula, to approve the minutes from the Regular Board of Education Meeting held on Monday August 19, 2024, Working Session on Saturday August 24, 2024, and the Special BOE Meeting on Wednesday September 11, 2024; Roll Call: Mr. Lippert: aye, Mr. Schoenegge: aye, Mr. Sutorius: aye, Mr. Hula: aye, and Mrs. Tucker: aye.

**Board and Staff Reports**

**Townsend Community School’s (TCS) Report**

Mr. Ryan Bohn, TCS Principal and Superintendent, was excused from the meeting. Mr. Kurt communicated that TCS has 110 graduates for the final count for 2023-2024 school year, and 2 graduates for the 2024-2025 school year. The current students as of September 16, 2024 is 508 students. Mr. Kurt also mentioned that TCS had the Belongingness Training on Monday, September 16<sup>th</sup> and welcomed Margaretta’s School Counselors to the training. Mr. Kurt thanked TCS for allowing us to attend as well. TCS also met with SST2 on September 9<sup>th</sup> to approve a Service Delivery Agreement for the 2024-2025 school year.

**TCS Margaretta Sponsor’s Report**

Mr. Kurt gave an update on our monthly meetings and stated that we have a great communication with TCS. Mr. Kurt also stated that we our currently good standings with the ODEW and there are no scheduled ODEW reviews, however we continue all our normal auditing activities needed.

**Coalition of Rural and Appalachian Schools (CORAS)**

Mr. Kurt introduced the potential membership in the CORAS and the benefits of the membership to advocate for the rural public schools. Mrs. Andrea Smith, North point ESC Superintendent, also stated that they are also joining the CORAS organization given the benefits for our local public schools. Mr. Kurt stated that he will bring this back to the next board meeting for approval of the \$5,000 membership fee.

### **Public Participation**

Mr. Gary Smith from LifeWise gave an update of their organizations activities with the Margaretta students whose parents authorized their participation in the LifeWise program. He reviewed the outside organizations number of participants, beginning of the school year activities, etc.

Mrs. Jacoby asked if Margaretta has reduced our buildings SRO presence. Mr. Kurt responded that we have two fulltime SRO's that are shared between Margaretta's two campuses and TCS campus. He stated that the MS/HS SRO has gone back to patrol and so we are sharing two fulltime SRO's between the three schools now.

### **Introduction of Additional Items to the Agenda**

None

### **Treasurer's Financial Report and Schedule of Bills**

Mrs. Keegan presented the schedule of bills, bank reconciliations, fund balances, etc., that were included in the Board's packages for review. Mrs. Keegan stated that the 2025 Fiscal Year (FY) revenue through August was a total of \$5.2M and expenses of \$4.1M resulting in an increase to the general fund balance of \$1.1M. The Fiscal Year beginning cash balance in the general fund as of July 1, 2024 was \$1.2M so the current August general fund balance was \$2.3M.

### **Treasurer's Report**

Motion by Mr. Lippert seconded by Mr. Hula, on Resolution number 24-25-18, authorizing the Treasurer to make Inter-Fund Transfers of funds for the fiscal year of 2025; Roll Call: Mr. Schoenegge: aye, Mr. Sutorius: aye, Mr. Hula: aye, Mr. Lippert: aye, and Mrs. Tucker: aye.

Motion by Mr. Schoenegge seconded by Mr. Sutorius, on Resolution number 24-25-19, to authorize Ohio School Council (OSC) to advertise and receive school bus and/or van bids for the district's behalf for fall 2024; Roll Call: Mr. Sutorius: aye, Mr. Hula: aye, Mr. Lippert: aye, Mr. Schoenegge: aye, and Mrs. Tucker: aye.

Motion by Mr. Sutorius, seconded by Mr. Schoenegge, on Resolution number 24-25-20, to approve the School Handicapped Van Use Agreement with TCS, retroactively to September 3, 2024. Mrs. Keegan stated that TCS is allowing Margaretta to utilize the TCS handicapped van for our use and Mr. Kurt stated that we will be looking to buy a handicapped van for our use going forward; Roll Call: Mr. Hula: aye, Mr. Lippert: aye, Mr. Schoenegge: aye, Mr. Sutorius: aye, and Mrs. Tucker: aye.

Motion by Mr. Schoenegge, seconded by Mr. Sutorius, on Resolution number 24-25-21, to approve Amendment to the Architect Agreement with Fanning Howey Associates, Inc. for the ELPP PK-12 Building Project. Mr. Kurt stated that this is needed for the building code changes that have occurred since the pause of the project over two years ago; Roll Call: Mr. Lippert: aye, Mr. Schoenegge: aye, Mr. Sutorius: aye, Mr. Hula: aye, and Mrs. Tucker: aye.

Motion by Mr. Sutorius, seconded by Mr. Schoenegge, on Resolution number 24-25-22, to approve the Buckeye Broadband Business agreement to install fiber internet line at no cost and to accept a two year contract for the bus garage retroactively to August 21, 2024. Mrs.

Keegan stated that the bus garage has had internet connectivity issues in the past and this will install a fiber optic line. The installation fee will be waived given we signed up for a two year contract; Roll Call: Mr. Schoenegge: aye, Mr. Sutorius: aye, Mr. Hula: aye, Mr. Lippert: aye, and Mrs. Tucker: aye.

Motion by Mr. Hula, seconded by Mr. Lippert, on Resolution number 24-25-23, to approve expenditures that have exceeded the \$3,000 threshold of the “then and now” provisions of Ohio Revised Code Section 5705.41(d); Roll Call: Mr. Sutorius: aye, Mr. Hula: aye, Mr. Lippert: aye, Mr. Schoenegge: aye, and Mrs. Tucker: aye.

Motion by Mr. Lippert seconded by Mr. Sutorius, on Resolution number 24-25-24, to approve the Official Budget/Permanent Annual Appropriations for Fiscal Year 2025 commencing with expenses incurred beginning July 1, 2024; Roll Call: Mr. Hula: aye, Mr. Lippert: aye, Mr. Schoenegge: aye, Mr. Sutorius: aye, and Mrs. Tucker: aye.

Motion by Mr. Sutorius, seconded by Mr. Hula, to accept the Federal Grants for 2024-2025 Fiscal Year as follows: \$263,697.91 - IDEA-B (516), \$265,701.68 - Title I MES Building Wide (572), \$36,899.20 - Title II-A (590), \$20,592.74 - Title IV-A (584), \$11,561.64 - IDEA - ECSE (587), \$4,958.66 - Agriculture 5th Quarter (461). Mr. Lippert asked how this compare to last year. Mrs. Keegan stated that it is very similar dollar amount to last year; Roll Call: Mr. Lippert: aye, Mr. Schoenegge: aye, Mr. Sutorius: aye, Mr. Hula: aye, and Mrs. Tucker: aye.

Motion by Mr. Sutorius, seconded by Mr. Hula, on Resolution number 24-25-25, to approve the storage space lease agreement with the Castalia Area Historical Society for Oct. 1, 2024 to Oct. 1, 2025. Mrs. Keegan said this was needed as the previous twelve month contract is expiring; Roll Call: Mr. Schoenegge: abstain, Mr. Sutorius: aye, Mr. Hula: aye, Mr. Lippert: aye, and Mrs. Tucker: aye.

### Superintendent's Report

#### Old Business

Motion by Mr. Hula, seconded by Mr. Sutorius, for the second reading and approval of the 2025-2026 and 2026-2027 School Year Calendars; Roll Call: Mr. Sutorius: aye, Mr. Hula: aye, Mr. Lippert: aye, Mr. Schoenegge: Aye, and Mrs. Tucker: aye.

#### New Business

Motion by Mr. Sutorius, seconded by Mr. Lippert, to approve amendment to 2024-2025 School Calendar - making November 1, 2024 Staff In-Service Day, no school for students. Mr. Kurt stated that a final forms parent notice went out about this November 1<sup>st</sup> event to allow parents to plan for daycare. Mr. Kurt thanked Northpoint ESC for organizing and making the trauma informed care training available to Margaretta's employees and other districts. This will be held at Margaretta; Roll Call: Mr. Hula: aye, Mr. Lippert: aye, Mr. Schoenegge: aye, Mr. Sutorius: aye, and Mrs. Tucker: aye.

Motion by Mr. Hula, seconded by Mr. Sutorius, to approve the foreign exchange student retro to the 2024-2025 school year, Diego Bustamante - Chile; Roll Call: Mr. Lippert: aye, Mr. Schoenegge: aye, Mr. Sutorius: aye, Mr. Hula: aye, and Mrs. Tucker: aye.

First reading of the following Policies: Policy 1617, 3217, 4217, 7217 Weapons and Policy 5610 removal, suspension, expulsion, and permanent exclusion of students. Mr. Kurt stated we will bring it back next month for second reading and approval.

Motion by Mr. Schoenegge, seconded by Mr. Sutorius, to approve the following North Point Educational Service Center (NPESC) employees listed below to be authorized by the Board of Education to suspend students from North Point programs should their behavior/activities be severe enough that merit said response: Juliene Haskins, John Ruf, Julie Riley, Hal Gregory, Deb Keller, Brandi Goodwin, Brandi Perkins, Kristen Sciarappa, Carrie Sanchez, Kerry Giles, Tracy Foos; Roll Call: Mr. Schoenegge: aye, Mr. Sutorius: aye, Mr. Hula: aye, Mr. Lippert: aye, and Mrs. Tucker: aye.

Motion by Mr. Sutorius, seconded by Mr. Hula, to contract with North Point Educational Service Center for their Executive Search Service for the purpose of hiring a Treasurer; Roll Call: Mr. Sutorius: aye, Mr. Hula: aye, Mr. Lippert: aye, Mr. Schoenegge: aye, and Mrs. Tucker: aye.

Motion by Mr. Sutorius, seconded by Mr. Schoenegge, to approve the purchase of Educate to Protect K-6 Childhood Sexual Abuse Prevention Education Program - meeting requirements of Senate Bill 288 for the 2024-2025 school year and beyond. (The program has an initial cost of \$1,300 and a yearly renewal cost at a 20% discount). Our elementary school counselor, Brandi Carter, has been trained and will conduct the class for Margaretta; Roll Call: Mr. Hula: aye, Mr. Lippert: aye, Mr. Schoenegge: aye, Mr. Sutorius: aye, and Mrs. Tucker: aye.

Motion by Mr. Lippert, seconded by Mr. Sutorius, to approve the MTA MOU to amend the supplemental salary schedule to add a Temporary Additional Duty Instructor supplemental for the one year of 2024-2025 school year as needed. Mr. Kurt thanked the MTA for implementing this MOU allowing us to serve this student; Roll Call: Mr. Lippert: aye, Mr. Schoenegge: aye, Mr. Sutorius: aye, Mr. Hula: aye, and Mrs. Tucker: aye.

Motion by Mr. Hula, seconded by Mr. Sutorius, to approve the Margaretta FFA attending the National FFA Convention in Indianapolis, Indiana October 23-26, 2024. They plan to travel by Tour Bus with Buckeye Central, Colonel Crawford, Lucas and Wynford. Mrs. Tucker stated that it is exciting that they will be calibrating with other schools; Roll Call: Mr. Schoenegge: aye, Mr. Sutorius: aye, Mr. Hula: aye, Mr. Lippert: aye, and Mrs. Tucker: aye.

#### Personnel Actions

Motion by Mr. Hula, seconded by Mr. Lippert, to approve the FMLA and unpaid leave requests; Roll Call: Mr. Sutorius: aye, Mr. Hula: aye, Mr. Lippert: aye, Mr. Schoenegge: aye, and Mrs. Tucker: aye.

Motion by Mr. Sutorius, seconded by Mr. Schoenegge, to approve the revision of the Limited Employment Wage Schedule (adding Van Driver to the schedule). Mr. Kurt stated that we continue to have employee shortages of van drivers to cover all our needs, so we are hoping this will help with finding coverage; Roll Call: Mr. Hula: aye, Mr. Lippert: aye, Mr. Schoenegge: aye, Mr. Sutorius: aye, and Mrs. Tucker: aye.

### Certified

Motion by Mr. Schoenegge, seconded by Mr. Sutorius, to approve the hiring of the following supplemental positions for the 2024-2025 school year: Sophomore Class Advisor - Jennifer Coffman, School Newspaper - Sara Weller, Varsity M Club - Logan Harris, 7th/8th Grade Academic Challenge - Jenna Kline. Mrs. Tucker asked if there is specific job requirements to be performed for these supplementals like the Varsity M club. Mr. Kurt stated yes there will be. Mrs. Keegan also stated that Dr. Theis has begun the process to establish expectations and requirements to be completed for the supplementals and that those initiatives are in process; Roll Call: Mr. Lippert: aye, Mr. Schoenegge: aye, Mr. Sutorius: aye, Mr. Hula: aye, and Mrs. Tucker: aye.

Motion by Mr. Hula, seconded by Mr. Sutorius, to approve Mark Novak, as a Temporary Additional Duty Instructor for the 2024-2025 school year, only on an as needed basis. Mrs. Keegan stated that this approval is tied to the MTA MOU that was approved earlier in this same meeting; Roll Call: Mr. Schoenegge: aye, Mr. Sutorius: aye, Mr. Hula: aye, Mr. Lippert: aye, and Mrs. Tucker: aye.

Motion by Mr. Sutorius seconded by Mr. Hula, to approve additional extended days above previous amounts as follows: Heather Lott - additional 4.18 days for a total of 14.18 extended days; Heather Wiley - additional 6.46 days for a total of 11.46 extended days; Roll Call: Mr. Sutorius: aye, Mr. Hula: aye, Mr. Lippert: aye, Mr. Schoenegge: aye, and Mrs. Tucker: aye.

Motion by Mr. Sutorius seconded by Mr. Hula, to approve the following College Credit Plus (CCP) Class Supplementals for the 2024-2025 school year: Danielle Comparette: Comp. & Literature COM 2400 (1) – Semester, Public Speaking COM 2110 (1) – Semester, English Composition COM 1110 (1) - Year Long; Lauren Drossman: BIOL 1040 Intro to Biology (1) – Semester, BIOL 1010 Environment of Life (1) – Semester, Kate Dugar: Statistics MATH 1260 (1) - Year Long. Mrs. Tucker asked if there were any new CCP offerings this year. Mrs. Keegan stated that Ms. Dugar's class is new as she just completed the necessary course work and Mr. Conar Burns is working on his credentials to teach CCP Social Studies and reminded the board that they approved the MOU with the MTA to allow first year teachers to get reimbursed for their CCP credentials and not have a one year waiting period; Roll Call: Mr. Hula: aye, Mr. Lippert: aye, Mr. Schoenegge: aye, Mr. Sutorius: aye, and Mrs. Tucker: aye.

### Classified

Motion by Mr. Sutorius seconded by Mr. Hula, to hire the following Substitute Custodians for the 2024-2025 school year: Julian Washington (CBI Student) and Rick Shellhammer; Roll Call: Mr. Lippert: aye, Mr. Schoenegge: aye, Mr. Sutorius: aye, Mr. Hula: aye, and Mrs. Tucker: aye.

Motion by Mr. Lippert seconded by Mr. Hula, to amend Deannah Krbec contract to bus driver and educational aide for the 2024-2025 school year, effective September 23, 2024; Roll Call: Mr. Schoenegge: aye, Mr. Sutorius: aye, Mr. Hula: aye, Mr. Lippert: aye, and Mrs. Tucker: aye.

Motion by Mr. Sutorius seconded by Mr. Lippert, to accept resignation of Kim Miller ISI and Study Hall Monitor effective October 4, 2024. Mr. Kurt stated she had been with the district for 26 years; Roll Call: Mr. Sutorius: aye, Mr. Hula: aye, Mr. Lippert: aye, Mr. Schoenegge: aye, and Mrs. Tucker: aye.

Motion by Mr. Hula seconded by Mr. Sutorius, to amend Joann Rutger’s contract to Bus Driver and Special Educational Aide for the 2024-2025 school year, effective September 16, 2024; Roll Call: Mr. Hula: aye, Mr. Lippert: aye, Mr. Schoenegge: aye, Mr. Sutorius: aye, and Mrs. Tucker: aye.

Motion by Mr. Sutorius seconded by Mr. Hula, to enter Executive Session to discuss the appointment, employment, dismissal, discipline, promotion or compensation of public employees; Roll Call: Mr. Lippert: aye, Mr. Schoenegge: aye, Mr. Sutorius: aye, Mr. Hula: aye, and Mrs. Tucker: aye.

Mrs. Tucker stated the next BOE Regular Meeting is scheduled for October 21, 2024 at 6:30pm at Margareta Board of Education office, 305 S. Washington St. Castalia, Oh 44824

The Board entered Executive Session at 7:06 p.m. with Mrs. Andrea Smith (North Point ESC Superintendent), Mrs. Keegan, and Mr. Kurt remaining in the Executive Session.

Motion by Mr. Sutorius seconded by Mr. Schoenegge, to return from Executive Session to open session; Roll Call: Mr. Schoenegge: aye, Mr. Sutorius: aye, Mr. Hula: aye, Mr. Lippert: aye, and Mrs. Tucker: aye.

Motion by Mr. Lippert seconded by Mr. Sutorius, to adjourn the meeting having no further business to come before the Board; Roll Call: Mr. Sutorius: aye, Mr. Hula: aye, Mr. Lippert: aye, Mr. Schoenegge: aye, and Mrs. Tucker: aye.

Meeting adjourned at 8:15 p.m.

Respectfully Submitted

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Angie Tucker  
Board President

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Diane Keegan  
Treasurer

**Certificate Section 5705.412, Ohio Revised Code**  
It is hereby certified that the Margareta Local School District Board of Education, Erie and Sandusky County, Ohio, has sufficient funds to meet the contract agreement, obligation, payment, or expenditure for the above, and has in effect for the remainder of the fiscal year and succeeding fiscal year the authorization to levy taxes which, when combined with the estimated revenue from all other sources available to the district at the time of certification, are sufficient to provide operating revenues necessary to enable the district to operate an adequate educational program on all days set forth in its adopted school calendar for the current fiscal year and for a number of days in the succeeding fiscal year equal to the number of days instruction was or is scheduled for the current fiscal year.

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Margareta Treasurer

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President, Board of Education

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Margareta Superintendent